There are two types of access to FAMIS. There is the web-based Self-Service version and the main forms-based FAMIS. Depending on the type of detail you want to get or information you want to put into FAMIS will depend which access works best for you.

All campus users can open the Self Service site to view information about UI sites, buildings and rooms.

Users with log-in access can enter service requests or work with other sorts of information, depending on their training.

Access either from this page – Administrative Applications - FAMIS

Uses for - Self-Service

Check with the FAMIS Administrator or Facilities to schedule the short training necessary.

Users who need to view detailed project or space information, run cost reports, view the Stores catalog or work with other sorts of data stored in FAMIS need access to the main forms based application. Check with the FAMIS administrator.

 All Facilities employees will use FAMIS for timekeeping, and may need more extensive training to enter and query data.   Check with your supervisor.

More information -   What is FAMIS

Change History

Date	Description	Changed By
21 March, 2012	Created Document	Joy Stotz
2 May 12	Updated, added links	Mike F