What is Self Service?

The Self Service module is part of the Facility Administration and Maintenance Information System (FAMIS), a suite of software systems used by the university to manage equipment and facilities.

Self Service gives campus users quick access via a web interface to FAMIS data. This is the initial Self Service page.

From here you have several choices. Some of the features are available to all campus users, others require a separate login.
What is Self Service

All Campus Users

Requires Setup

- View maps and images of UI several sites
- Find information about most UI buildings around the state
- Enter project requests
- Run Discoverer reports
- Enter Timecards
- Connect to Secure Access Management (Key Control)
- View Visual Map data about campus buildings
- Check utility charges

When you query a specific building, if you have the correct rights you can:

- Enter Service Requests
- Check on work being done
- Participate in the Space Survey
- Search for department occupancy of buildings

For more information about FAMIS Self Service, click here.

Other links –

  - Self Service User Training
  - Creating Service Requests
  - Space Service Quick Reference Guide
## What is Self Service

### Change History

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Changed By</th>
</tr>
</thead>
<tbody>
<tr>
<td>9 April, 2012</td>
<td>Created Document</td>
<td>Tim Haight</td>
</tr>
<tr>
<td>13 April, 2012</td>
<td>Added screen shot</td>
<td>Mike F</td>
</tr>
<tr>
<td>20 April, 12</td>
<td>Consolidated two documents</td>
<td>Mike F</td>
</tr>
<tr>
<td>29 May 12</td>
<td>Updated Links</td>
<td>Tim Haight</td>
</tr>
</tbody>
</table>