

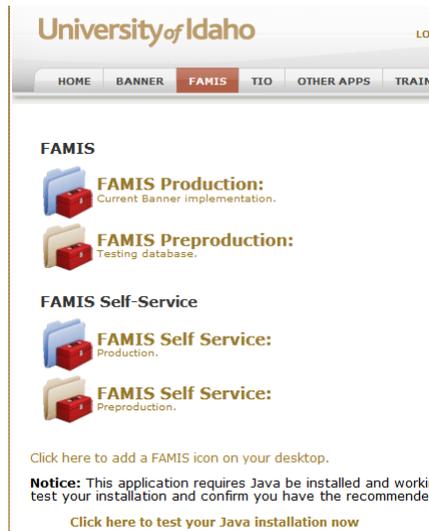
FAQ

FAMIS can be accessed from several the UI web pages. From the Administrative Application page –



links on

Pick the FAMIS link or the FAMIS tab on top. Either will take you to this page –



Notice there are links to add a FAMIS icon on your desktop and check your Java installation.

From here you can select the main FAMIS application or FAMIS Self Service. In both cases there are Production and Preproduction (Test) versions. Be sure to choose Production unless you are testing or training.

Select FAMIS Production, which takes you to the Login screen. If you have not connected before, you may have Security windows appear –

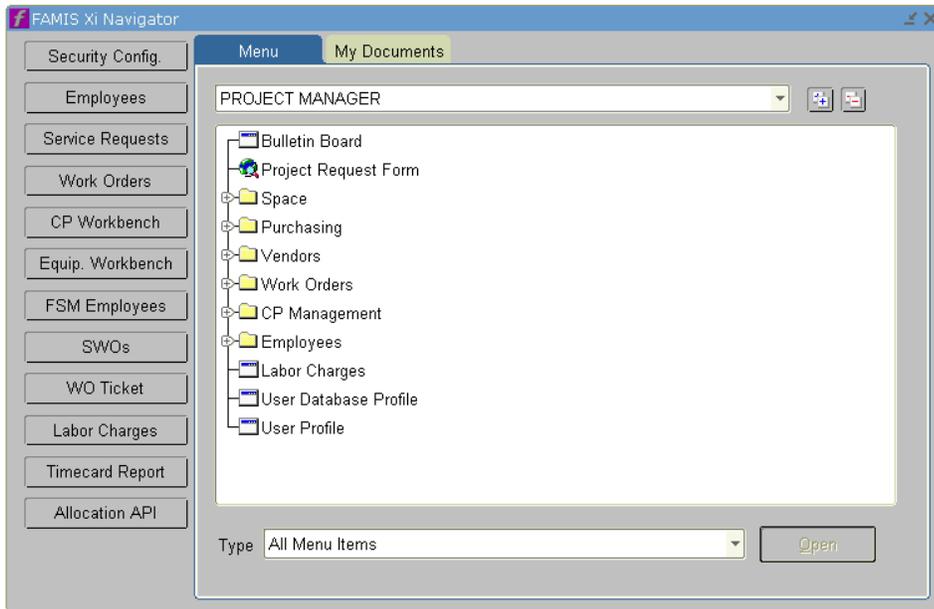
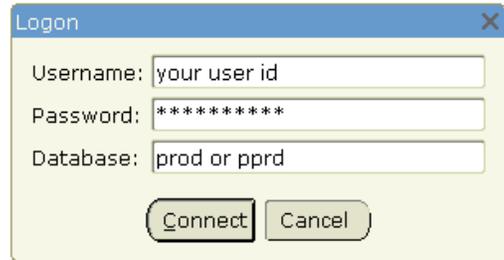


This will vary depending on which browser you are using. Answer Yes to trusting the application. If there is a checkbox for 'Always Trust', check that to avoid having the same question come up each time.

< Create document with security details and link from here >

The application may ask to install Java, which is required to run FAMIS. For details see this [Java Install document](#) .

When the login window appears, enter your user id and password, (generally the same as your computer login ) and prod for the database, unless you are connecting to the test system -



That should take you to the FAMIS Navigator screen, where your default menu is displayed.

Links to

[Access to FAMIS](#)

[Work Orders](#)

**Change History**

<b>Date</b>	<b>Description</b>	<b>Changed By</b>
12 Apr 12	Initial Draft	MikeF
4 May 12	Adding links, minor changes	MikeF